



PETROCHINA INTERNATIONAL (S) PTE LTD
SINGAPORE PETROLEUM COMPANY LIMITED
CHINA OIL (SINGAPORE) INT'L PTE LTD

PERSONAL DATA REQUEST FORM

Important Notes To Read Before Completing this Form:

To exercise your right under the Personal Data Protection Act ("Act"), please complete this Personal Data Request Form ("Form") and return to us. You may return the completed Form to us at: One Temasek Avenue, #27-00 Millenia Tower, Singapore 039192, via facsimile at: +65 6275 6006, or via email: DPO@petrochina.com.sg, and under cover addressed to Data Protection Officer and marked "Strictly Confidential".

We require reasonable proof of your identity before we process your request. Please specify in this Form clearly and in detail the specific personal data requested. We may refuse to comply with your request if we are not able to locate the requested personal data. You may be liable for providing false or misleading information in this Form. Please also ensure that the Form is completed and signed.

Your provision of personal data herein is voluntary; such information shall be used only for processing your request and other directly related purposes. Take note that we may refuse to comply with your request as permitted under the Act.

We may charge a fee for complying with your request. We will notify you of the fee payable and will only proceed to process your request once you have given your written approval and have paid the fee. Such fee(s) may be subject to revision from time to time.

Part A. Company To Which Request Is Made

Company: PetroChina International (S) Pte Ltd
(please choose one) Singapore Petroleum Company Limited
 Chinaoil (Singapore) Int'l Pte Ltd

For the Attention of (*officer in charge of case, if known*) : _____

Copy to : Data Protection Officer Email : DPO@petrochina.com.sg

Part B. Your Personal Particulars

Name : _____

Correspondence Address : _____

Postal Code : _____

Email : _____ Telephone No. : _____

Fax No. : _____

I am requesting access to my own personal data and enclose a copy of the following as proof of my identity: (*please choose one*)

- Identity card Singapore driving licence Passport

Part C. Personal Data Requested

Specify the personal data you are requesting. The personal data was provided in the course of:

- Visit to SPC's petrol station: *(please state address)* _____
- Employment _____
- Commercial relationship _____
- Others *(please specify)*: _____
Relevant Date(s): _____

I am requesting the following:

(to facilitate our location of the data, please specify clearly and in detail the personal data requested, and provide helpful information such as the incident or transaction in association with it or the circumstances under which the personal data was collected)

Part D. Recording/Image Requested

Please complete the following to help us locate the CCTV recording/image:

(please note that our CCTV cameras are directed to certain areas and it may not capture occupants of a vehicle or certain individuals. CCTV recording requested may also no longer be retained due to routine deletion of our records)

In order for us to easily identify you, please provide a clear and coloured recent photograph of yourself taken not more than 3 months ago.

Please indicate as applicable:

- I request for recording/image of myself.**

Date recorded : _____

Time recorded : _____

- I was in a vehicle and/or request for recording/image of my vehicle. I enclose my car ownership proof.**

Date Recorded : _____

Time Recorded : _____

Vehicle Registration No. : _____

Colour and Make : _____

Part E. Declaration

I have read the notes to this Form. I confirm that I am the above-named requestor and I am submitting this Form in relation to my own personal data. I confirm that the information provided herein is true and accurate. I understand that the information provided will be used to confirm my identity and may also be used for statistical and monitoring purposes.

I have also enclosed the required documents/photograph (as applicable).

Signature

Date